**Ibis Ambassador Seoul Myeongdong**

**Room Reservation Request Form**

**[Reservation Team Information]**

- Tel. 02-6361-8888

- e-mail. [ibismsm2@ambatel.com](mailto:ibismsm2@ambatel.com)

**[Reservation Methods and Notes]**

- Please fill out the information below, including your desired check-in/check-out dates and breakfast preferences, to request a reservation directly with the hotel.

- Rooms are subject to availability and reservations may be difficult depending on the hotel's situation.

- Early check-in / late check-out is subject to an hourly fee of 11,000 KRW and is available for a maximum of 2 hours. If you require early check-in / late check-out beyond the maximum duration, please make additional reservations for the preceding or following periods.

**[Cancellation and Fee Policy]**

- Room cancellations and changes are allowed up to 3 days prior to check-in. After that, a penalty of 100% of the room rate will be charged for cancellations.

**[Reservation Form]**

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| --- | --- |
| Reservation Name |  |
| Phone number |  |
| Check-in date |  |
| Check-out date |  |
| Breakfast |  |
| Guarantee Card No. |  |